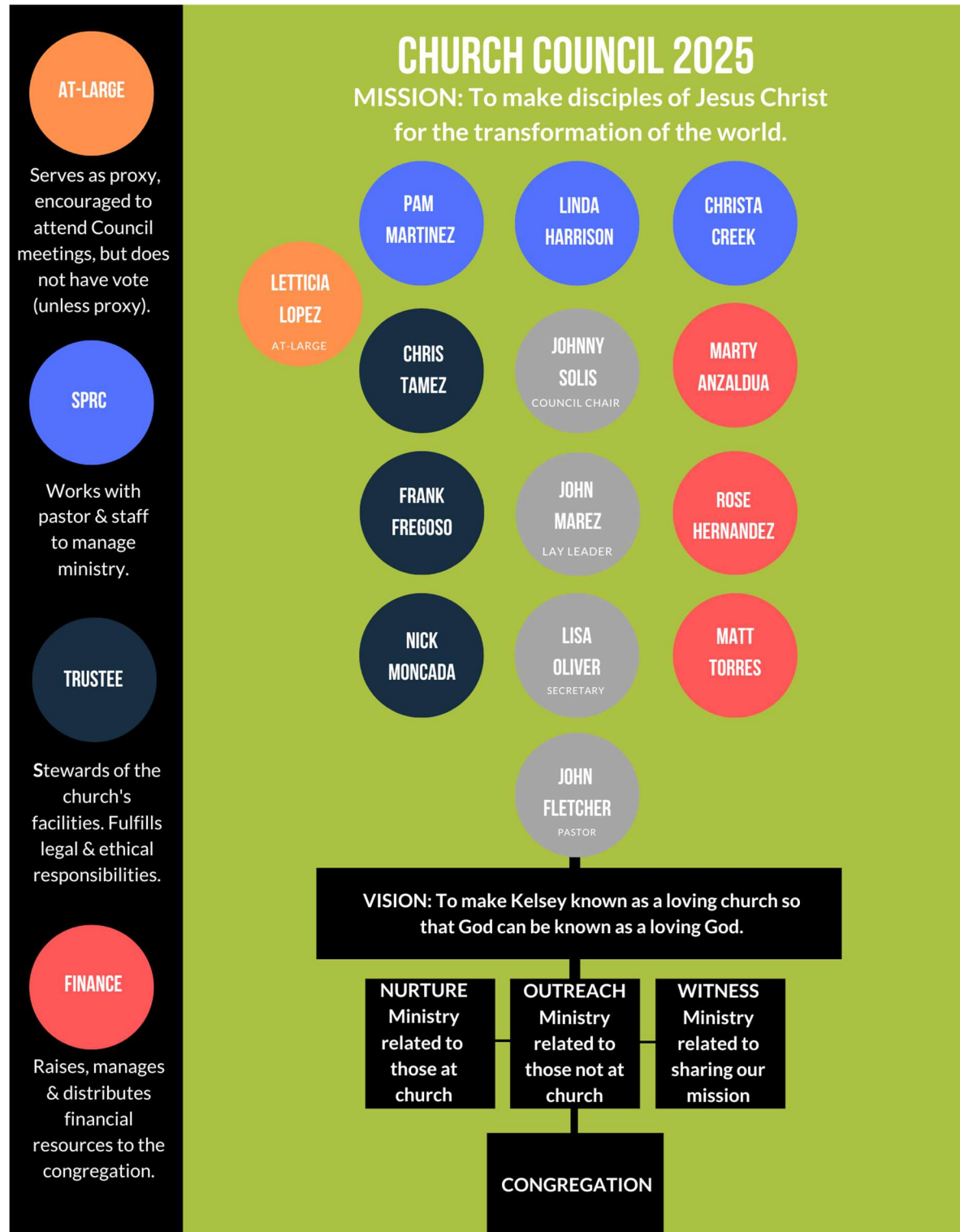




Making Disciples of Jesus Christ for the Transformation of the World

## ADMINISTRATIVE COUNCIL REPORT July 2025



## **AGENDA**

Monday, July 21, 2025, 6:30pm

I. Prayer

“Trust in the LORD with all your heart and lean not on your own understanding; in all your ways submit to him, and he will make your paths straight.” We trust in your divine wisdom, Lord, and we submit ourselves to your guidance. Lead us in the right direction and bless our discussions. Amen!

II. Welcome and Roll Call (Johnny Solis)

a. Pray, Ask, Listen

III. Pastor Fletcher’s Update

IV. Committee Updates/Plans/Timing

Administrative Committees

- Finance
- Staff / Pastor-Parish Relations
- Trustees

V. Review 2025 Goals

VI. Next meeting date

VII. Dismissal with prayer

## MINUTES

Meeting called to order by J Solis at 6:33 PM

Prayer led by J Solis

Welcome and reminder to Pray, Ask, and Listen

Members in attendance: Pastor, Nick, Marty, Linda, Frank, Matt, Letty, Christa, and Johnny

### Pastor Report

- Pastor accepted to doctoral program beginning is August at the Saint Paul School of Theology in Leawood, Kansas. The program will last 3 years and will be online and in person. Pastor will be required to be in person once a semester.
- Pastor discussed how another church decided on just one goal to have council members have one on one lunches or coffee with all the congregation. To ask how they are doing, about their feeling of church ministries, and build relationships. He asked us to keep this in mind when determining next years goals. Pray, Ask, and Listen.

### Finance Committee Update

- A couple reports were missing in June delaying reports. Christa provided the reports via email during the meeting.
- Marty is working to send out mid-year tithing letters to the congregation. Purpose is to let the congregation know their giving and to remind them of the importance of tithing. Decision made to mail on letters.
- The finance committee was reminded of the upcoming preparation of our 2026 budget.
- Linda asked about the availability of funds to work with Fish for Life organization to provide students with supplies, clothes, and shoes. They will be shopping on August 6 th and 22 nd.
- Linda asked about the church insurance and we currently have liability insurance costing approximately \$1,500 per month.

### Pastor Parish Relations Committee Update

- Charge conference will be in November
- Currently waiting on consultation forms from the conference. Hope to have the forms by our next council meeting on Tuesday September 16, 2025 at the education building.

### Trustees Update

- 4 AC units (2 Ed bldg., 2 Sanctuary) were repaired. Slow leaks in the units. Suggested not running the units below 81 degrees when the buildings are unoccupied. Also, units should be serviced twice a year. Next maintenance Nov 2025.
- Church eaves and gutters need to be addressed. Cost will be significant and Nick will provide an estimate for our budget.
- Parsonage repair list to Roy to work the items he is able to address. Nick to check with Roy for feedback. Other items will be addressed by the trustees and determine the best way to complete repairs. The walkway to the front of the parsonage is a safety issue and a video was requested to evaluate and how to address.
- Church office again treated for fleas. Opening on the east side of the office by the AC and the drain needs to be filled with foam and wiring to hopefully keep the fleas out.

- It was decided that the council chairperson should have a key for the parsonage. This can assist in doing repairs when the Pastor and family are not home and also for safety concerns.
- Discussed the Education building stove and the possible ways to address potential leaks.
- Nick discussed his and Kenny's work in the hill country. UMCOR has not been called in to help yet. Nick suggested that he could provide UMCOR training to local volunteers. Also, he wants to put together a trailer that would have supplies ready to go in the event of an emergency to be able to respond as fast as possible. Nick plans on returning to the hill country.
- Linda asked about trees at the church needing to be trimmed.
- Linda also asked about replacing the chairs in the education building. Cost estimate is \$35 per chair and \$579.99 for carrier. It is estimated we would need 200 chairs and 2 carriers which would have a total cost of approximately \$8,200.00

#### Reviewed 2025 Goals

- Church Council report to share with the congregation
- Pastor Parish Relations working on Laity Sunday in October. Waiting on consultation forms. Goal for Safe Gatherings training is to recruit 5 – 10 new adult volunteers, we are currently short of that target.
- Trustees currently working to address goals.
- Pastor currently working on church membership audit.

#### Meeting evaluation

- Meeting held on Zoom and it appears there was less participation compared to when we meet in person. Therefore, our next meeting will be in person on **Tuesday September 16, 2025 at 6:30** at the Education Building. If a quick meeting is needed for budget and / or consultation forms, we can always go back to zoom.
- The meeting was adjourned at 8:00 PM with our Pastor closing the meeting with a prayer.

## MINUTES FROM APRIL MEETING

Tuesday, April 22, 2025, 6:30pm

Meeting called to order by Johnny Solis, Chair at 6:30pm.

Prayer led by J. Solis

Welcome and Roll Call led by J. Solis

Members present: Marty Anzaldúa, Frank Fregoso, Johnny Solis, Linda Harrison, Nick Moncada, Chris Tamez, Matthew Torres, Lisa Oliver, Rose Hernandez, Pam Martinez, Leticia Lopez, John Marez, and Rev. John Fletcher.

### Opening remarks

- Johnny introduced a proposed training for church members and community submitted by Judge Santana. The request is to schedule training on wills and legal documents to have prepared in advance of need. Lisa Oliver volunteered to work with Judge Santana to schedule a workshop. There was consensus among members supporting this project.
- Minutes were reviewed and adopted from the January meeting.

### Pastor Fletcher's Update

- Bro. John Fletcher distributed Pastor's Report (April 2025) and reviewed with committee. Highlights were discussed.
- Rev. Fletcher presented an update on District Proposal for innovative or new ideas for new local church ministry. Ideas were shared, Rev Fletcher requested committee to pray about the proposed area of ministry and offer the ideas to him. Proposals should include scope of work and budget. How can our church be a good neighbor? The council needs to develop ideas before end of year for consideration.
- A new item discussed was the United Methodist Men asking feedback for any capitol projects they could assist in funding. Discussion was held and the need for new chairs for the educational building was proposed for consideration. Future discussion for additional proposals will continue before a decision is finalized.

### Finance Committee

- Christa Creek, Treasurer, reviewed the Finance Reports presented for March 2025. Highlights include March having down payment for insurance, \$5,689. Total insurance cost is \$20,000.
- Marty researched Tithely management software for developing quarterly statements. In the interim, she will continue to prepare and provide upon request.

### Pastor Parish Relations

- Pam presented information on the direction of children's ministry and the need to offer nursery services. This will be proposed in the 2026 budget.
  - i. 5<sup>th</sup> Sunday – Potluck Sundays for fellowship
  - ii. VBS scheduled for the fourth week in July
  - iii. No negative feedback from the congregation
  - iv. July 1<sup>st</sup> is the new church year. Rev. Fletcher is eligible to receive 5 weeks' leave this year.

### Trustees

- Chris Tamez presented report and handout. Discussion was held to consider the feasibility of renting the building or rooms while not in use to leverage the property in having the space utilized. Trustees will review their project list and establish a timeline.

### Review 2025 Goals

- Johnny Solis reviewed the proposed 2025 Goals for the Church Council. Feedback requested from members on implementation of goals and discussion held.

### Future Meetings

- b. Next meeting is July 21 at 6:30 pm.
- c. There being no further business, the meeting was adjourned at 8:20 pm with prayer.

## MINISTRY UPDATES AND INFORMATION

### Pastor's Report

#### NURTURE, OUTREACH AND WITNESS

- On April 26<sup>th</sup>, we trained 1 acolyte. He brings in the light of Christ when he can attend worship. We encourage children from 2<sup>nd</sup> grade to middle school to acolyte (even adults!).
- The United Methodist Men hosted a free Mother's Day luncheon on May 12<sup>th</sup>.
- We celebrated 2 high school seniors and 3 kindergarten graduates in person on Graduate Sunday, May 25<sup>th</sup>. There were also others we recognized who were not in attendance. Thanks to Gina Marez for arranging our presentation and celebration.
- Thanks to Lisa Castaneda for leading the effort for June's diaper drive. We donated diapers to benefit The Pregnancy Center of the Coastal Bend.
- Thanks to Miguel Moreno and his cooking crew for hosting dinner for the Hispanic Alliance during annual conference. Rey Castaneda also drove golf carts at the American Bank Center during the event.
- The Dorcas Sunday School class hosted a luncheon in honor of Father's Day.
- The United Methodist Men hosted their Bible study and breakfast on Saturday, June 28<sup>th</sup>. This was the first time in a while they had been able to have their monthly event.
- We are grateful for Kenny Hoyos and Nick Moncado for representing Kelsey. They volunteered to help flood relief efforts in the Kerrville area.
- June 29<sup>th</sup> was scheduled to be a 5<sup>th</sup> Sunday potluck. It turned into a surprise "Bienvenida" for me and my family. Thank you to everyone who planned, prepared and attended.
- Members submitted more than 20 of their favorite hymns. So, we hosted a 2-Sunday (June 29<sup>th</sup> & July 6<sup>th</sup>) hymn sing. Thanks to Ashlei Fletcher and Rudy Marez for helping us incorporate them all.
- Thank you to everyone who took part in July's backpack drive. The backpacks will be delivered to Communities In Schools of the Coastal Bend for distribution as needed.
- Thanks to everyone who contributed to July's Noisy Offering that went to help flood relief efforts of our annual conference. As of today, the conference has raised more than \$387,000.
- We've had several funerals within our congregation: Anthony Govea, Isabel Dotson, Bea Hinojosa and Hando Gonzalez. I am planning a memorial service for Naomi Ruth Valenzuela.
- Upcoming:
  - We are hosting a welcome back breakfast for the CIS staff on July 30<sup>th</sup>.
  - Youth summer camp is scheduled for July 27-31 in Palacios, TX. The theme is: "Chill: Comfort and Hope in Labors of Love"
  - Pam Martinez has planned this year's VBS event for Saturday, August 2<sup>nd</sup>, 4-8pm. The theme is "Get Groovy with God."

#### MINISTRY INFORMATION

- I am grateful for our PPRC for making worship arrangements while I was away on vacation. Tom Tarver and John Marez preached for us. My family and I had a wonderful and restful time away—one of our Fletchermintes even got engaged!
- As I began to take my faith seriously, *cultos unidos* were always a blessing to me. And I think we can benefit from getting back to them. I am planning a Culto Unido for August 31<sup>st</sup> at Kelsey. This service will include Corpus Christi area churches. My goal is to nurture our connection and, God willing, spark revival for our churches.
- I am gauging interest in the possibility of hosting Christmas on Comanche again. Last year, it was a great event that brought several churches and our community together. If you are interested in helping to host COC again, let me know.
- We have talked before about Fresh Expressions—doing church differently. We even initiated a Dinner Church effort. If you are interested in seeing how that could work, I encourage you to attend *Table For All* at Wesley UMC here in Corpus Christi. They have transitioned to hosting only a Thursday night worship gathering targeted for their community.
- I am happy to announce that I have been accepted into the Doctor of Ministry program at Saint Paul School of Theology in Leawood, KS. My course work begins in August.

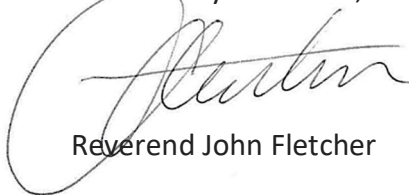
I have been reflecting on something I read from another pastor. His church hosts a leadership retreat. At this year's retreat, the group would "land on three quantitative goals for the next year." He mentioned several they would consider:

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| • 80 people in Exploring Christianity                | • 500 unique individuals in parenting training         |
| • 25% increase in volunteers on every team           | • 200 second-time guests                               |
| • 90% giving and serving rate among covenant members | • 200 people in Spiritual Formation Pathway            |
| • 60% full attendance at all three services          | • 750 unique 1:1 meetings w/ pastors for a meal/coffee |

During the retreat, the board decided on 1 goal: "We will have a 1:1 relational meeting (usually coffee or a meal) with at least 1,000 different people from our church."

I have several questions for us to consider: What would make them decide that 1 goal would be a worthy effort? What's one effort that, if we pursued it fully, would create a ripple effect in every part of our church? If we succeed at this goal, how would it change how our people feel about their church? How relational is our church leadership with our congregation? How can we deepen that connection?

Blessed Beyond Belief,



Reverend John Fletcher



# FINANCE REPORT

## General Account

Kelsey Memorial UMC  
General Account June 2025

Date	Check #	Payable to:	Amount	Beginning Balance \$71,861.06
6/8/2025	22631	DEX Imaging	\$ 201.15	copies and service
6/8/2025	22632	Gina Marez	\$ 339.23	Graduation Celebration
6/12/2025	direct	Ashlei Fletcher	\$ 300.00	piano services
6/13/2025	direct	Rev John Fletcher	\$ 2,923.25	Salary, Insurance, UMPIP
6/16/2025	debit	Konica Minolta	\$ 181.66	copier lease & property tax
6/18/2025	22633	Rose Hernandez	\$ 49.78	cups for water cooler
6/18/2025	22634	Cokesbury	\$ 83.05	worship
6/18/2025	22635	Cokesbury	\$ 367.77	worship
6/20/2025	direct	Henry Morin - All About You	\$ 750.00	Church Cleaning Service
6/20/2025	Direct	Rio Texas Conference	\$ 336.26	Liability and Workers Comp.
6/24/2025	22640	Esparza Pest Control	174.00	Pest Control - Church
6/24/2025	22636	Rev. John Fletcher	\$ 500.00	gift
6/24/2025	22637	Kelsey Methodist Men	\$ 450.00	Donation
6/24/2025	22638	Rio Texas Conference	\$ 317.00	UMPIP & Insurance
6/24/2025	22639	Rio Texas Conference	\$ 2,103.40	June Apportionments
6/24/2025	debit	Republic Services	\$ 267.62	waste services
6/24/2025	direct	Abel Garcia	\$ 400.00	Lawn Services - church
6/25/2025	direct	Rev John Fletcher	\$ 2,671.25	Salary
6/26/2025	direct	Ashlei Fletcher	\$ 200.00	Piano Services
6/27/2025	debit	Reliant Energy	\$ 1,188.21	church and parsonage electric bill
6/29/2025	debit	Alba Insurance	\$ 1,546.86	property insurance payment
6/30/2025	debit	Spectrum	\$ 150.58	phone and internet services building 1
6/30/2025	debit	Spectrum	\$ 110.57	phone and internet services building 2
6/30/2025	direct	Rev John Fletcher	\$ 1,397.85	June reimbursements
6/30/2025	debit	City of Corpus Christi	\$ 259.16	Church Utilities
6/30/2025	debit	City of Corpus Christi	\$ 186.81	Parsonage Utilities
<b>Total Expenses</b>			<b>\$ 17,455.46</b>	

**FINANCE REPORT**  
**General Account, p2**

## Deposits

		June 1st Offering	\$ 5,982.39	
		Online	\$ 899.52	
		June 8th Offering	\$ 5,961.00	
		Online	\$ 472.52	
		June 15th Offering	\$ 1,875.11	
		Online	\$ 659.32	
		June 22nd Offering	\$ 2,283.65	
		Online	\$ 592.52	
		Online	\$ 25.00	
		June 29th Offering	\$ 3,606.88	
		Online	\$ 699.52	
		Interest	\$ 1.74	
		Total Deposits	\$ 23,059.17	

**Transfers from General Account to Special Account**

		Church Offering	\$ 375.00	\$50 Food Bank \$25 Tacos Not Bombs \$200 Maintenance \$100 Youth
		Church Offering	\$ 50.00	Youth
		Church Offering	\$ 356.88	\$200 Maintenance \$144.88 Noisy Change - Kelsey Kids \$12 Youth
<b>Total Transfers</b>			<b>\$ 781.88</b>	<b>Ending Balance 76,682.89</b>

**FINANCE REPORT**  
**Special Account, p3**

Kelsey Memorial UMC  
Special Account June 2025

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Total	\$	1,749.31
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## Transfers from/to General Acct, Deposits

		Church Offering	\$ 375.00	\$50 Food Bank \$25 Tacos Not Bombs \$200 Maintenance \$100 Youth
		Church Offering	\$ 50.00	Youth
		Church Offering	\$ 356.88	\$200 Maintenance \$144.88 Noisy Change \$12 Youth
		Interest	\$ 0.32	

<b>Total Deposits</b>	<b>\$</b>	<b>782.20</b>
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**Ending Balance**  
**\$44,310.89**